

# Online Manuscript Submission and Tracking System

The Journal Management System (JMS) is a web-based manuscript submission and tracking system developed by Bentham Science for efficient, fast and cost effective processing of submitted manuscripts. JMS has been designed with the objective to ensure step-by-step online processing and tracking of manuscripts for authors, editors and the publisher; from submission to acceptance and final reproduction. JMS is a user-friendly system that can be conveniently operated. The system allows rapid and easy submission of original and revised manuscripts and indicates their status throughout the submission process.

Authors accessing the system for the first time will be required to Register themselves online at <http://jms.eurekaselect.com/login> and create a JMS account to submit a paper to a particular journal from the available drop down menu in the registration form.

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## Getting Started

Log on to JMS at <http://jms.eurekaselect.com/>, Register yourself as an Author for any journal from the list of journal titles.

- You will receive an email confirmation from JMS.
- After receiving confirmation, log onto JMS using your USER ID and PASSWORD.
- From Work Portal initiated, select the journal from the drop down menu and click SUBMIT.
- Author Module will be initiated.
- NOW, you may submit the ABSTRACT or complete MANUSCRIPT.
- You are required to upload your files as MS Word, PDF or a single Zip folder.
- When you have selected all files, you wish to upload, click the SUBMIT button.
- The authors may register their suggested reviewers from the REGISTER option available on the home page of JMS.
- Authors have a limit of 5MB per file for unlimited number of files they upload.

## Peer-Reviewing and Editorial Decision

Editors will receive an email alert for a new submission and will assign reviewers for the manuscript.

The reviewers will receive a notification email requesting for peer-reviewing of the assigned manuscript.

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Authors will receive a peer-reviewing completion notification. The authors may retrieve the reviewers' comments from the JMS.

Revised manuscripts must be submitted along with a rebuttal letter.

Manuscripts will be subjected to final reviewing by the Reviewers/Editors and an editorial decision will be duly conveyed to the authors regarding their submitted work.

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